



Q-CODE Q25G QUALITY REQUIREMENTS

Specific to Commercial Off the Shelf (COTS) parts for Aerospace

The following are the quality requirements for product purchased under Q-code Q25G. This product is controlled by the SAE standard, AS9100 and with acceptance and shipment against this PO, the supplier agrees to meet the listed requirements, unless a written waiver is received from Plexus. Please also reference the Plexus Supplier Quality Manual DCS # 10503 for additional details. This includes but is not limited to:

- Granting the right of access to the supplier's facilities at all levels of the supply chain and to all applicable records by Plexus, their customer and regulatory authorities.
- The retention of all records that support the manufacturing or materials as stated in the Plexus Supplier Quality Manual unless otherwise specified on the PO, in the purchasing specifications and/or statement of work.
- The flow down of all applicable requirements to sub-tier suppliers including key characteristics and retention of all records that support the manufacturing or material used by the sub-tier supplier per the requirements of AS9100. Please note for an approved Distributor, AS9120 can be used as a replacement for AS9100.

ALL SHIPMENTS - THE DOCUMENTATION AND QUALITY REQUIREMENTS AS LISTED BELOW ARE REQUIRED WITH EACH SHIPMENT

- A. Manufacturer Certificate of Conformance - Must be titled as such and include a statement of compliance to all applicable specifications (statement is not required to list, but shall cover all the applicable specifications such as drawing, PO, customer specifications, Plexus G9000-3, NFS, IPC specifications, UL, etc.). The Manufacturer CoC must also include the following information for traceability:
- Name of Manufacturer/OEM/OCM
 - Manufacturer's/OEM's/OCM's Part Number
 - The Manufacturer/OEM/OCM Lot number and/or Date Code (both are preferred, but Date Code at a minimum) for each shipment - COC and packing slip must contain only one lot and/or date code. The minimum-required date code format shall identify the 2-digit workweek, 2-digit year (WWYY). If the part marking contains a lot and date code, those markings must be traceable to the COC.
 - Any special handling and/or storage requirements must also be notified.
 - Customer part number on PO
 - EC level or Revision level as specified on the PO for the Plexus part number ordered
 - PO number
 - Quantity
 - If the product has a shelf life, the manufacturer or cure date, batch number, the shelf life and expiration date must be included (note: the remaining shelf life must be greater than 50% of the stated shelf life). Any special handling and/or storage requirements must also be included
 - Bar coding this information in 39 or 128 format is optional
- B. Distributor Certificate of Conformance - If the part is purchased from a Distributor, an additional Certificate of Conformance (COC) from the distributor must be provided including the following:
- Name of Distributor
 - Plexus part number ordered on the Plexus PO
 - All the above requirements listed in A



All cartons, required documentation, labels, packaging and packing slips must have the Plexus part number, EC level or revision (if applicable), date code(s), quantity, and P.O. number listed on them.

The required documentation list above must be submitted with each shipment. Shipments received without the completion and proper execution of these Quality Requirements is considered non-conforming and Plexus reserves the right to return to the supplier at the supplier's expense.

PRODUCT CHANGE NOTIFICATION

Product or Process change notification requests (PCNs) shall be submitted to pcns@plexus.com, please reference the details of our PCN policy and requirements in the Plexus Supplier Quality Manual [DCS 10503](#).

REVISION HISTORY

REV	RELEASE DATE	ORIGINATOR	DESCRIPTION OF CHANGE(S)	REASON FOR CHANGE(S)
A	01Jun2020	Scott Ubl/Chiara Yang	New	Q-code for COTS parts with MFG COC