



## REVISION HISTORY

<u>REV</u>	<u>DATE</u>	<u>ORIGIN</u>	<u>REASON FOR CHANGE(S)</u>
A	19Oct18	Rachel Perry	New

**Q-CODE Q5X QUALITY REQUIREMENTS**

The following are the quality requirements for product purchased under Q-code Q5X. This product is controlled by the SAE standard, AS9100 and with acceptance and shipment against this PO, the supplier agrees to meet the listed requirements, unless a written waiver is received from Plexus. Please also reference the Plexus Supplier Quality Manual DCS # 10503 for additional details. This includes but is not limited to:

- o granting the right of access to the supplier's facilities at all levels of the supply chain and to all applicable records by Plexus, their customer and regulatory authorities.
- o the retention of all records that support the manufacturing or materials as specified in the PO Message Header unless otherwise specified in the purchasing specifications and/or statement of work.
- o the flow down of all applicable requirements to sub-tier suppliers including key characteristics and retention of all records that support the manufacturing or material used per the requirements of AS9100 and for the length of time as specified in the PO Message Header.

Please note for an approved Distributor, AS9120 can be used as a replacement for AS9100 as listed above.

**ALL Shipments** – Before a product can be released for production, the supplier will be required to meet the documentation and quality requirements as follows:

- A. Certificate of Conformance – Must be titled as such and include a statement of compliance to all applicable specifications (statement is not required to list, but shall cover all the applicable specifications such as drawing, PO, customer specifications, Plexus G9000-3, NFS, IPC specifications, UL, etc...). It also must include the following information for traceability:
- Name of Supplier (if different than the actual Manufacturer/OEM/OCM)
  - Name of Manufacturer/OEM/OCM
  - Manufacturer's/OEM's/OCM's Part Number
  - The Manufacturer/OEM/OCM Lot number and/or Date Code (both are preferred, but Date Code at a minimum) for each shipment - COC and packing slip must contain only one lot and/or date code. The minimum-required date code format shall identify the 2-digit workweek, 2-digit year (WWYY). If the part marking contains a lot and date code, those markings must be traceable to the COC.
  - Location or place of manufacture
  - If the product has a shelf life, the manufacturer or cure date, batch number, the shelf life and expiration date must be included (note: the remaining shelf life must be as specified in the PO Message Header). Any special handling and/or storage requirements must also be included.
  - Plexus part number ordered on the PO
  - EC level or Revision level as specified on the PO for the Plexus part number ordered



- PO number
  - Quantity
  - Bar coding this information in 39 or 128 format is optional
- B. Distributor Certificate of Conformance- If the part is purchased from a Distributor, an additional Certificate of Conformance (COC) from the distributor must be provided including the following:
1. Name of Distributor
  2. Chain of custody where parts have not been purchased direct from OEM/OCM
  3. All the above requirements listed in A.
- C. All cartons, required documentation, labels, packaging and packing slips MUST have the Plexus part number, EC level or revision (if applicable), date code(s), quantity, and P.O. number listed on them.

### Product Change Notification

Upon acceptance of conforming product, documentation, and the requirements of this Q-code, the supplier's manufacturing process shall be considered "qualified". All changes require written approval from Plexus Prior to implementation. Product or Process change notification requests (PCNs) shall be submitted to [pcns@plexus.com](mailto:pcns@plexus.com)

The above listed required documentation must be submitted with each shipment. Shipments received without the completion and proper execution of these Quality Requirements is considered non-conforming and Plexus reserves the right to return to the supplier at the supplier's expense.